

RAJAMAHENDRI

INSTITUTE OF ENGINEERING & TECHNOLOGY

AISHE ID:C-18113

NAAC SSR

CYCLE II



6 : GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.5 Internal
Quality Assurance
System

6.5.2 Quality Assurance
Initiatives of the Institute

6.5.2(1) Minutes of IQAC



Approved by AICTE, New Delhi, Government of AP & Affiliated to JNTUK,
Kakinada, Accredited by NAAC and An ISO 9001:2015 Certified Institution

Bhoopalapatnam, Rajamahendravaram, E.G. Dist, AP-533103



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RAJAMAHENDRI INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada, Accredited BY NAAC)

BHOOPALAPATNAM, RAJAMAHENDRAVARAM, E.G. Dist., AP, 533107.

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Ref. No: RIET/IQAC-CIRCULAR-43/2022-23

Date: 16.04.2023

CIRCULAR

It is here by informed to all the staff and students that the **Internal Quality Assurance Cell (IQAC)** has been reconstituted with the aim of increasing the quality of teaching learning allied processes by adopting innovative met HODs which will help the students to build a successful professional career and the committee members are as follows.

| S. No. | Name of the Member | Designation | Designation in Committee |
|--------|---------------------------|--|--------------------------|
| 1. | Dr. R. Rambabu | Principal | Chairman |
| 2. | Mr. B. Sudheer | HOD-ECE | IQAC Coordinator |
| 3. | Mrs. G. Swarna Latha | HOD-CSE | Member |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member |
| 5. | Mr. P. Murali Krishna | HOD-ME | Member |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician |
| 12. | Mr. V. Madhu | Administrative Officer | Member |
| 13. | Ms. B H Amani | Data Engineer in EDVENSWA | Alumni Member |
| 14. | Mr. D. Eswar | Student | Student Member |

Copy to:

Honorable Secretary & Correspondent
Coordinator of the committee
All HODs
Individual committee members

16/04/2023
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Ref. No: RIET/IQAC-CIRCULAR-44/2022-23

Date: 17.04.2023

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 19.04.2023 at 11:00 AM in PRINCIPAL chamber to discuss the following agenda.

Agenda:

1. Review on action taken on minutes of previous committee meeting
2. Review of NAAC Work
3. Review of Syllabus Coverage
4. Review of result Analysis
5. Review of Department activities
6. Strengthening of Industry Institute Interaction through MoUs
7. Action plan for 2023-24 activities

All the members are requested to attend the meeting without fail.

Copy to:

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Principal
Coordinator of the committee
All HODs
Individual committee members


Coordinator
IQAC
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| 1. | Dr. R. Rambabu | Principal | Chairman | |
| 2. | Mr. B. Sudheer | HOD-ECE | IQAC Coordinator | |
| 3. | Mrs. G. Swarna Latha | HOD-CSE | Member | |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | |
| 5. | Mr. P. Murali Krishna | HOD-ME | Member | |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member | |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member | |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member | |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist | |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician | |
| 12. | Mr. V. Madhu | Administrative Officer | Member | |
| 13. | Ms. B H Amani | Data Engineer in EDVENSWA | Alumni Member | |
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Ref. No: RIET/IQAC-MOM-31/2021-22

Date: 22.04.2023

MINUTES OF MEETING

The IQAC review meeting was held on 19.04.2023 at 11:00 AM in PRINCIPAL Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

- 1) The Chairman of the Cell enlightened. the need of conducting skill development Programmes/courses which enhances the inherent skills existing in the students
- 2) It is opined that it is necessary to introduce platforms for students to showcase their technical talents and skills by making them participate in intra and inter-college technical fests and events.
- 3) All the HODs are requested to motivate the students to enroll and complete NPTEL Certificate courses through the student mentors. It will be very useful for a student to get opportunities for pursuing higher education or in jobs

The meeting ended with the vote of thanks proposed by Mr. B Sudheer the IQAC Coordinator. The Minutes are issued with the approval of the Chairperson.



Coordinator

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

On the resolution of the IQAC Meeting held on 19.04.2023 to implement and the above-mentioned meeting of the IQAC, the following actions were taken.

| S. No. | Decision | Action Taken |
|--------|---|--|
| 1 | Conduction of Faculty and Student Development Programs. | HOD's are directed to organize various Faculty and student development activities and submit Plan of Action. |
| 2 | Discussion on MOUs with various MNC'S | MOU with MNC like Datapoint have to be made. |
| 3 | Student Induction Program for Fresher's | Taking SOP into consideration a detailed timetable is prepared for Induction program for 2023 admitted Batch |
| 4 | NSS activities | Activities are conducted to create awareness on Swatchabarat and NSS volunteers played key roles in creating environment for safety measures for the students and society. |
| 5 | Student Mentoring System | HOD's allotted mentors for all students as per norms. |
| 6 | Alumni meet | HODs are directed to plan for Alumni meet |

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| 2. | Mr. B. Sudheer | HOD-ECE | IQAC Coordinator | |
| 3. | Mrs. G. Swarna Latha | HOD-CSE | Member | |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | |
| 5. | Mr. P. Murali Krishna | HOD-ME | Member | |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member | |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member | |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member | |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist | |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician | |
| 12. | Mr. V. Madhu | Administrative Officer | Member | |
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Ref. No: RIET/IQAC-CIRCULAR-42/2022-23

Date: 22.01.2023

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 25.01.2023 at 02:00 PM in IQAC chamber to discuss the following agenda

1. The examination outcomes for the even semester and corresponding Action Taken Reports for the academic year 2022-23 are subject to analysis.
2. Engage in a conversation regarding the quality of final semester examination papers.
3. Evaluate the feedback of teachers during the odd semester and examine the reports detailing actions taken for the academic year 2022-23.
4. Facilitating placements for penultimate-year students and exploring opportunities for advanced education.
5. Incorporate Microsoft Technologies into the teaching methodology

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Principal
Coordinator of the committee
All HODs
Individual committee members

Coordinator
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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|---------------------------|--|--------------------------|-----------|
| 1. | Dr. M. Murali Krishna | Principal | Chairman | |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator | |
| 3. | Mr. B. Sudheer | HOD-ECE | Member | |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | |
| 5. | Mr. P. Murali Krishna | HOD-ME | Member | |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member | |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member | |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member | |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist | |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician | |
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Ref. No: RIET/IQAC-MOM-30/2022-23

Date: 29.01.2023

MINUTES OF MEETING

The IQAC review meeting was held on 25.01.2023 02:00 PM in IQAC Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

Dr. R. Rambabu Reddy, Prof. & HOD of CSE. On behalf of IQAC, he extended a warm welcome to all the members for the 32nd Meeting of IQAC.

Dr. R. Rambabu Reddy outlined some of the highlights during the period from last meeting till date.

1. All Heads of Departments are notified to review the analysis of results and organize remedial classes to enhance performance in supplementary examinations.
2. Heads of Departments are instructed to review feedback analysis and implement additional faculty enrichment programs.
3. The decision has been made to secure promising placements for pre-final year students in diverse MNCs, companies, and industries by leveraging the Training and Placements Cell. Additionally, awareness programs will be organized to enlighten students about higher education opportunities.
4. Following deliberations with the committee, the chairman requested the Heads of Departments to organize a faculty development program.

The meeting ended with the vote of thanks proposed by Dr. Rambabu Reddy the IQAC Coordinator. The Minutes are issued with the approval of the Chairperson.

Copy to:

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Principal
Coordinator of the committee
All HODs
Individual committee members


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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

On the resolution of the IQAC Meeting held on 18.03.2022 to implement and the above-mentioned meeting of the IQAC the following actions were taken.

| S. No. | Decision | Action Taken |
|--------|---------------------------------------|---|
| 2 | Feedback From Stockholders | The committee reviewed the feedback form various stakeholders and discuss the necessary measure to improve the quality. |
| 3 | Discussion on Result Analysis | Initiated a detailed data-driven analysis of student performance, focusing on identifying specific subject areas and assessment methods that require targeted interventions for improvement |
| 5 | Tutorial/Remedial Classes | HODs are directed to conduct Tutorial/remedial classes and displayed the timetables in notice board. |
| 6 | Certification Courses and Internships | TPO Officer informed to all HOD"s to create awareness and encourage students to complete Certification Courses and internships for better Placements. |
| 7 | NAAC related works | Criteria coordinators allotted and criteria metrics to be completed effectively. |


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|--------|---------------------------|--|--------------------------|-----------|
| 1. | Dr. M. Murali Krishna | Principal | Chairman | |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator | |
| 3. | Mr. B. Sudheer | HOD-ECE | Member | |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | |
| 5. | Mr. P. Murali Krishna | HOD-ME | Member | |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member | |
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Ref. No: RIET/IQAC-CIRCULAR-41/2022-23

Date: 09.11.2022

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 11.11.2022 at 11:00 AM in IQAC chamber to discuss the following agenda

AGENDA:

1. To review and confirm the previous minutes of meeting.
2. To discuss about internships and certification courses.
3. To discuss about the syllabus Coverage and feedback.
4. To encourage the students for attending the technical symposiums.
5. To discuss about Remedial classes for slow learners.
6. To review about Academic Audit
7. To discuss about the website updating for information to stakeholders.

All the members are requested to attend the meeting without fail.

Copy to:

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Principal
Coordinator of the committee
All HODs
Individual committee members

Coordinator

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| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator | |
| 3. | Mr. B. Sudheer | HOD-ECE | Member | |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | |
| 5. | Mr. P. Murali Krishna | HOD-ME | Member | |
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Ref. No: RIET/IQAC-MOM-29/2022-23

Date: 15.11.2022

MINUTES OF MEETING

The IQAC review meeting was held on 11.11.2022 at 11:00 AM in IQAC Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

Dr. R. Rambabu Reddy, Prof. & HOD of CSE. On behalf of IQAC, he extended a warm welcome to all the members for the 31st Meeting of IQAC.

Dr. R. Rambabu Reddy outlined some of the highlights during the period from last meeting till date.

1. The previous minutes of meeting were unanimously approved and filed.
2. The Placement Officer Mrs. G Haritha Rani has informed to all HOD's about Certification courses and Internships.
3. During the meeting chairperson instructed to all the HOD's that, based on the review of feedback and syllabus coverage to take preventive measures.
4. Chairperson instructed to all the HOD's to Encourage the students participated in Tech Fests, Seminars, Project expos organized by the University and other colleges.
5. During the meeting chairperson instructed to all the HOD's to schedule the Remedial classes for the failed students in the odd semester.
6. During the meeting chairperson instructed to all the HOD's about Academic Audit For A.Y-2022-23
7. During the meeting chairperson instructed to update the website.

The meeting ended with the vote of thanks proposed by Dr. Rambabu Reddy the IQAC Coordinator. The Minutes are issued with the approval of the Chairperson.

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Individual committee members


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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

On the resolution of the IQAC Meeting held on 11-11-2022 to implement and the above-mentioned meeting of the IQAC, the following actions were taken.

| S. No. | Decision | Action Taken |
|--------|---------------------------------------|--|
| 1 | Certification Courses and Internships | TPO Officer recommended to all HOD's to create awareness among students to complete Certification Courses and internships for better Placements. |
| 2 | Remedial Classes | HOD's are directed to conduct Remedial classes for Slow learners for improvement in their Academic Performance and displayed the timetables in notice board. |
| 3 | Academic Audit | HOD's are directed to prepare data up to date for A.Y.2022-23 for Academic Audit |
| 4 | Website Updation | System Administrator recommended to update website regularly. |


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Ref. No: RIET/IQAC-CIRCULAR-39/2022-23

Date: 01.08.2022

CIRCULAR

It is here by informed to all the staff and students that the **Internal Quality Assurance Cell (IQAC)** has been reconstituted with the aim of increasing the quality of teaching learning allied processes by adopting innovative met HODs which will help the students to build a successful professional career and the committee members are as follows.

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| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist |
| 11. | Dr A Gopichand | Visiting Professor, Swamandhra Engineering College, Narsapuram. | Academician |
| 12. | Mr. V. Madhu | Administrative Officer | Member |
| 13. | Ms. B H Amani | Data Engineer in EDVENSWA | Alumni Member |
| 14. | Mr. D. Eswar | Student | Student Member |

Copy to:

Honorable Secretary & Correspondent
Coordinator of the committee
All HODs
Individual committee members

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Ref. No: RIET/IQAC-CIRCULAR-40/2022-23

Date: 02.08.2022

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 04.08.2022 at 11:00 AM in PRINCIPAL chamber to discuss the following agenda.

Agenda:

1. To review and confirm the previous minutes of meeting.
2. To discuss about Teaching and learning process for the creation of learner centric environment.
3. To discuss about Student Mentoring system.
4. To discuss about Feedback mechanism.
5. To discuss about Tutorial & Remedial classes.
6. Planning for Organizing Workshops, Seminars and FDPs for the Academic year 2022-23.
7. Planning for Certification Courses and internships
8. Technical skill training to students for placements.
9. About the website updating for information to stakeholders.

All the members are requested to attend the meeting without fail.

Coordinator

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members

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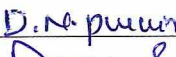


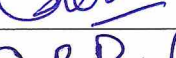
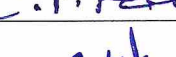


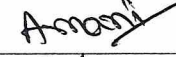


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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|---------------------------|--|--------------------------|---|
| 1. | Dr. M. Murali Krishna | Principal | Chairman |  |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator |  |
| 3. | Mr. B. Sudheer | HOD-ECE | Member |  |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member |  |
| 5. | Mr. P. Murali Krishna | HOD-ME | Member |  |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member |  |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member |  |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member |  |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member |  |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist |  |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician |  |
| 12. | Mr. V. Madhu | Administrative Officer | Member |  |
| 13. | Ms. B H Amani | Data Engineer in EDVENSWA | Alumni Member |  |
| 14. | Mr. D. Eswar | Student | Student Member |  |



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Ref. No: RIET/IQAC-MOM-29/2022-23

Date: 08.08.2022

MINUTES OF MEETING

The IQAC review meeting was held on 04.08.2022 at 11:00 AM in PRINCIPAL Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

1. The previous minutes of meeting were unanimously approved and filed with Action Taken Report.
2. During the meeting, the chairperson & coordinator instructed that Class work for A.Y 2022-23 will be going to start so Teaching and learning methodologies should follow as per OBE guidelines.
3. During the meeting the coordinator informed about feedback mechanism in detail.
4. Instruction has been issued to all Heads of the Departments to engage in result analysis and administer classes for Improved performance in supplementary examinations.
5. During the meeting the Committee Suggested to conduct Workshops, Seminars and FDP's for quality improvement
6. A decision has been made to commence and execute technical skills training for students to enhance their placement opportunities.
7. The Placement Officer Mr. D. N. V Ramana Kumar has informed to all HOD's about Certification courses and Internships.
8. During the meeting chairperson instructed to update the website.

The meeting ended with the vote of thanks proposed by Dr. Rambabu Reddy the IQAC Coordinator. The Minutes are issued with the approval of the Chairperson.

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members


Coordinator

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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

On the resolution of the IQAC Meeting held on 04-08-2022 to implement and the above-mentioned meeting of the IQAC, the following actions were taken.

| S. No. | Decision | Action Taken |
|--------|---|--|
| 1 | Guidelines for Class work for A.Y 2022-23 I-sem | All HOD's Instructed to their Faculty members to get ready with Lesson plans, CO's , and learning Notes material for the allotted subjects. |
| 2 | Teaching and Learning Methodologies for A.Y-2022- 23. | Course files Summary for A.Y 2021-22 are Verified and the concerned coordinators are directed for improvement in Teaching and Learning Methodologies. |
| 3 | Student Mentoring System | HOD's allotted mentors for all students as per norms. |
| 4 | Feedback Mechanism | HOD,,s are instructed to submit plan of action for A.Y-2021-22 based on previous feedback analysis. |
| 5 | Tutorial/Remedial Classes | The Head of Department reviews the analysis of results and organizes remedial classes to improve performance in supplementary examinations. |
| 6 | Conduction of Faculty and Student development Programs in 2022-23 | HOD's are directed to organize various Faculty and student development activities and submit Department Academic Calendar with activities to be planned. |
| 7 | Certification Courses and Internships | TPO Officer informed to all HOD's to create awareness and encourage students to complete Certification Courses and internships for better Placements. |
| 8 | Website Update | System Administrator recommended to update website regularly. |


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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|---------------------------|---|--------------------------|-----------|
| 1. | Dr. M. Murali Krishna | Principal | Chairman | |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator | |
| 3. | Mr. B. Sudheer | HOD-ECE | Member | |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | |
| 5. | Mr. P. Murali Krishna | HOD-ME | Member | |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member | |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member | |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member | |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist | |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician | |
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Ref. No: RIET/IQAC-CIRCULAR-37/2021-22

Date: 14.03.2022

CIRCULAR

It is here by informed to all the staff and students that the **Internal Quality Assurance Cell (IQAC)** has been reconstituted with the aim of increasing the quality of teaching learning allied processes by adopting innovative met HODs which will help the students to build a successful professional career and the committee members are as follows

| S. No. | Name of the Member | Designation | Designation in Committee |
|--------|---------------------------|--|--------------------------|
| 1. | Dr. M. Murali Krishna | Principal | Chairman |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator |
| 3. | Mr. T Gangadhar | HOD-ECE | Member |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member |
| 5. | Mr. M. Mehar Krishna | HOD-ME | Member |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member |
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| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician |
| 12. | Mr. V. Madhu | Administrative Officer | Member |
| 13. | Ms. B H Amani | Data Engineer in EDVENSWA | Alumni Member |
| 14. | Mr. D. Eswar | Student | Student Member |

Copy to:

Honorable Secretary & Correspondent
Coordinator of the committee
All HODs
Individual committee members


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Ref. No: RIET/IQAC-CIRCULAR-38/2021-22

Date: 15.03.2022

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 16/03/2022 at 02:00 PM in IQAC chamber to discuss the following agenda

AGENDA:

1. Action taken report on minutes of meeting held on 07/01/2022.
2. Review on Tutorial/Remedial Classes
3. Review on Result analysis.
4. Schedule for HODs meeting and staff meeting
5. Review on Project Reviews.
6. Review on feedbacks received from various stakeholders.
7. Review on Placement Activities.
8. Review on website updates.
9. Review on admissions for Next Academic Year
10. Review on NAAC related works.
11. Any other item with the permission of chair.

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members

Coordinator
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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|---------------------------|---|--------------------------|-----------|
| 1. | Dr. M. Murali Krishna | Principal | Chairman | |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator | |
| 3. | Mr. T. Gangadhar | HOD-ECE | Member | |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | |
| 5. | Mr. M. Mehar Krishna | HOD-ME | Member | |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member | |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member | |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member | |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist | |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician | |
| 12. | Mr. V. Madhu | Administrative Officer | Member | |
| 13. | Ms. B H Amani | Data Engineer in EDVENSWA | Alumni Member | |
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Ref. No: RIET/IQAC-MOM-29/2019-20

Date: 18.03.2022

MINUTES OF MEETING

The IQAC review meeting was held on 16-03-2022 02:00 PM in IQAC Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

Dr. R. Rambabu Reddy, Prof. & HOD of CSE. On behalf of IQAC, he extended a warm welcome to all the members for the 29th Meeting of IQAC.

Dr. R. Rambabu Reddy outlined some of the highlights during the period from last meeting till date.

1. The committee reviewed about the previous meeting.
2. The committee reviewed the feedback form various stakeholders and discuss the necessary measure to improve the quality.
3. The chair directed to all HODs to conduct Tutorial/remedial classes and displayed the timetables in notice board.
4. The committee review the Final year project revies and satisfied.
5. The committee reviewed the placement activities and decided to conduct CRT programme to increase the number of placements.
6. The committee reviewed the admission process for the AY 2022-23.
7. The chair also strictly instructed and make Necessary arrangements to all HODs to prepare for JNTUK FFC inspection.
8. The Chair strictly instructed all HODs to submit Faculty and other requirements for the Academic Year 2021-22.
9. The committee instruct all HOD's to encourage the students to attend the internships in various organizations.
10. Resolved to conduct the HOD's meeting twice a week and staff meeting once a week.
11. Resolved to complete NAAC related pending works and assigned targets to all the staff.
12. HODs are requested to prepare a action plan for Academic Year 2022-23 to conduct events for both Faculty and students and submit on or before 22/05/2022.

The meeting ended with the vote of thanks proposed by Dr. Rambabu Reddy the IQAC Coordinator. The Minutes are issued with the approval of the Chairperson.

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members

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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

On the resolution of the IQAC Meeting held on 18-03-2022 to implement and the above-mentioned meeting of the IQAC the following actions were taken.

| S. No. | Decision | Action Taken |
|--------|---|--|
| 1 | Review of syllabus coverage | After review the Department wise syllabus coverage, identify the faculty those who are lagging behind the syllabus is to be advised through HODs and to allot extra periods who are lagging behind the syllabus. Dr. D. Naga Purnima is requested to Coordinate the work |
| 2 | Feedback From Stockholders | The committee reviewed the feedback form various stakeholders and discuss the necessary measure to improve the quality. |
| 3 | Discussion on Result Analysis | Initiated a detailed data-driven analysis of student performance, focusing on identifying specific subject areas and assessment methods that require targeted interventions for improvement |
| 4 | Discussion on Updation of Institution Website | Due to new Change in Website server lot of documents are updated to new website. Mr. K. Suresh is assigned to identify gaps and instruct the department fill the data asper the format prescribed by IQAC |
| 5 | Tutorial/Remedial Classes | HODs are directed to conduct Tutorial/remedial classes and displayed the timetables in notice board. |
| 6 | Certification Courses and Internships | TPO Officer informed to all HOD's to create awareness and encourage students to complete Certification Courses and internships for better Placements. |
| 7 | NAAC related works | The Committee Resolved to complete NAAC related pending works and assigned targets to all the staff, IQAC Coordinator is coordinate the work. |
| 8 | Roles and Responsibilities of Mentors | Changes are made in mentor and Mentee systems and shared with HODs and requested to implement from 1 st April 2022 onwards. |


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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|---------------------------|---|--------------------------|-----------|
| 1. | Dr. M. Murali Krishna | Principal | Chairman | |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator | |
| 3. | Mr. T. Gangadhar | HOD-ECE | Member | |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | |
| 5. | Mr. M. Mehar Krishna | HOD-ME | Member | |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member | |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member | |
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Ref. No: RIET/IQAC-CIRCULAR-36/2021-22

Date: 05.01.2022

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 07/01/2022 at 11:00 AM in PRINCIPAL chamber to discuss the following agenda

AGENDA:

1. Discuss Action taken report on minutes of meeting held on 20/09/2021.
2. Reviewing quality policies.
3. Review of Student and Faculty Activities.
4. Discussion on result analysis.
5. Feedback analysis.
6. Discussion on MOUs with Industry/Academia.
7. Review on student student's' higher education through career counselling.
8. Any other item with the permission of chair.

All the members are requested to attend the meeting without fail.

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Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members

Coordinator
05/01/2022
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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|---------------------------|--|--------------------------|-----------------------------|
| 1. | Dr. M. Murali Krishna | Principal | Chairman | M. M. Krishna |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator | R. Rambabu Reddy |
| 3. | Mr. D. V. Harsha Vardhan | HOD-ECE | Member | D. V. Harsha Vardhan |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | P.D. Srinivas |
| 5. | Mr. V. Ravi Kumar | HOD-ME | Member | V. Ravi Kumar |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member | D. N. Purnima |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member | P.S.S.K. Sarma |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member | P. Satish Kumar |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member | G. Sai Radha Krishna |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist | C. P. Reddy |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician | A. Gopichand |
| 12. | Mr. V. Madhu | Administrative Officer | Member | V. Madhu |
| 13. | Ms. B H Amani | Data Engineer in EDVENSWA | Alumni Member | B. H. Amani |
| 14. | Mr. D. Eswar | Student | Student Member | D. Eswar |



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Ref. No: RIET/IQAC-MOM-28/2021-22

Date: 08.01.2022

MINUTES OF MEETING

The IQAC review meeting was held on 07-01-2022 at 11:00 AM in PRINCIPAL Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

Dr. R. Rambabu Reddy, Prof. & HOD of CSE. On behalf of IQAC, he extended a warm welcome to all the members for the 28th Meeting of IQAC.

Dr. R. Rambabu Reddy outlined some of the highlights during the period from last meeting till date.

1. The Action Report of previous minutes of meeting were unanimously approved and filed.
2. Discussion on Quality policies. Different policies are reviewed and submitted to Governing body for Approval.
3. Resolved to conduct remedial classes to the students and HOD"s are directed to conduct Tutorial/remedial classes and displayed the timetables in notice board.
4. Resolved to encourage faculty members in using ICT tool to enhance the teaching quality.
5. Review on Teaching and Learning Methodologies for A.Y-2021- 22.
6. HODs are instructed to submit plan of action for A.Y-2021-22 based on previous feedback analysis.
7. Review on MOUs with Industry/Academia resolved to go for MOU with Eduskills.
8. Student satisfaction survey conducted and resolved to concentrate on weak areas for further development.

The meeting ended with the vote of thanks proposed by Dr. Rambabu Reddy the IQAC Coordinator. The Minutes are issued with the approval of the Chairperson.

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members

Coordinator

RAJAMAHENDRI
INSTITUTE OF ENGINEERING TECHNOLOGY
BHOOPALAPATNAM.
RAJAMAHENDRAVARAM-533 107. E.G.Dist.



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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

On the resolution of the IQAC Meeting held on 07-01-2022 to implement and the above-mentioned meeting of the IQAC, the following actions were taken.

| S. No. | Decision | Action Taken |
|--------|--|--|
| 1 | Reviewing quality policy | Different policies are reviewed and submitted to Governing body for Approval. |
| 2 | Review on Teaching and Learning Methodologies for A.Y-2021- 22 | Course files Summary for I Sem of A.Y 2021-22 are Verified and the concerned coordinators are directed for improvement in Teaching and Learning Methodologies. |
| 3 | Discussion on Result Analysis | Initiated a detailed data-driven analysis of student performance, focusing on identifying specific subject areas and assessment methods that require targeted interventions for improvement |
| 4 | MOUs with Industry/Academia. | Strengthening of Industry Institute Interaction through MoUs |
| 5 | Feedback Mechanism | HODs are instructed to submit plan of action for A.Y-2021-22 based on previous feedback analysis. |
| 6 | Student Satisfactory Survey | Conducted and resolved to concentrate on weak areas for further development. |
| 7 | Tutorial/Remedial Classes | HODs are directed to conduct Tutorial/remedial classes and displayed the timetables in notice board. |
| 7 | Certification Courses and Internships | TPO Officer informed to all HOD's to create awareness and encourage students to complete Certification Courses and internships for better Placements. |
| 8 | Student Mentoring System | The committee discussed and finalized the roles and responsibilities of mentors, emphasizing their guidance in academic and personal matters to foster holistic student development, effective communication, and regular progress monitoring. |

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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|---------------------------|--|--------------------------|-----------|
| 1. | Dr. M. Murali Krishna | Principal | Chairman | |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator | |
| 3. | Mr. D. V. Harsha Vardhan | HOD-ECE | Member | |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | |
| 5. | Mr. V. Ravi Kumar | HOD-ME | Member | |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member | |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member | |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member | |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist | |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician | |
| 12. | Mr. V. Madhu | Administrative Officer | Member | |
| 13. | Ms. B H Amani | Data Engineer in EDVENSWA | Alumni Member | |
| 14. | Mr. D. Eswar | Student | Student Member | |



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Ref. No: RIET/IQAC-CIRCULAR-34/2021-22

Date: 15.09.2021

CIRCULAR

It is here by informed to all the staff and students that the **Internal Quality Assurance Cell (IQAC)** has been reconstituted with the aim of increasing the quality of teaching learning allied processes by adopting innovative met HODs which will help the students to build a successful professional career and the committee members are as follows

| S. No. | Name of the Member | Designation | Designation in Committee |
|--------|---------------------------|--|--------------------------|
| 1. | Dr. M. Murali Krishna | Principal | Chairman |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator |
| 3. | Mr. D. V. Harsha Vardhan | HOD-ECE | Member |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member |
| 5. | Mr. V. Ravi Kumar | HOD-ME | Member |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician |
| 12. | Mr. V. Madhu | Administrative Officer | Member |
| 13. | Ms. B H Amani | Data Engineer in EDVENSWA | Alumni Member |
| 14. | Mr. D. Eswar | Student | Student Member |

Copy to:

Honorable Secretary & Correspondent
Coordinator of the committee
All HODs
Individual committee members


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Ref. No: RIET/IQAC-CIRCULAR-35/2021-22

Date: 16.09.2021

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 20/09/2021 at 11:00 AM in PRINCIPAL chamber to discuss the following agenda.

Agenda:

1. To review and confirm the previous minutes of meeting.
2. Preparation of Academic calendars for the AY 2021-22.
3. Reviewing quality policies.
4. To discuss about Teaching and learning process for the creation of learner centric environment.
5. Discussion on CO-PO attainment for R19 and R20 regulations.
6. Workshops/FDPs/Seminars/Conference for using of ICT Tools.
7. Research & Development activities.
8. Discussion on MOUs with Industry/Academia.
9. Training and Placement Activities.
10. Any other item with the permission of chair.

All the members are requested to attend the meeting without fail.

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members

Coordinator
IQAC
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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|---------------------------|--|--------------------------|-----------------------|
| 1. | Dr. M. Murali Krishna | Principal | Chairman | M. Murali Krishna |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator | Dr. R. Rambabu Reddy |
| 3. | Mr. D. V. Harsha Vardhan | HOD-ECE | Member | Dr. V. Harsha Vardhan |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | P. D. Srinivas |
| 5. | Mr. V. Ravi Kumar | HOD-ME | Member | V. Ravi Kumar |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member | Dr. D. Naga Purnima |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member | P. S. S. K. Sarma |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member | P. Satish Kumar |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member | G. Sai Radha Krishna |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist | C. P. Reddy |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician | Dr. A. Gopichand |
| 12. | Mr. V. Madhu | Administrative Officer | Member | V. Madhu |
| 13. | Ms. B H Amani | Data Engineer in EDVENSWA | Alumni Member | B. H. Amani |
| 14. | Mr. D. Eswar | Student | Student Member | D. Eswar |



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Ref. No: RIET/IQAC-MOM-27/2021-22

Date: 23.09.2021

MINUTES OF MEETING

The IQAC review meeting was held on 20-09-2021 at 11:00 AM in PRINCIPAL Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

1. The previous minutes of meeting were unanimously approved and filed with Action Taken Report.
2. During the meeting, the Chairperson & Coordinator instructed that Class work for A.Y 2021-22 will be going to start so Teaching and learning methodologies should follow as per OBE guidelines.
3. During the meeting the coordinator discussed about student mentoring system and recommended HOD's to allot a mentor for 20 students for student improvement.
4. During the meeting the coordinator informed about feedback mechanism in detail.
5. During the meeting the coordinator discussed about tutorial and remedial classes in detail to reach quality benchmarks.
6. During the meeting the Committee Suggested to conduct Workshops, Seminars and FDP's for quality improvement
7. The Placement Officer Mr. D. Ramana Kumar has informed to all HOD's about Certification courses and Internships.
8. During the meeting chairperson instructed to update the website.
9. Resolved to invite industry experts to teach a few selected topics of curriculum at least one course in the program virtually.

The meeting ended with the vote of thanks proposed by Dr. Rambabu Reddy the IQAC Coordinator. The Minutes are issued with the approval of the Chairperson.

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members


Coordinator
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INTERNAL QUALITY ASSURANCE CELL

Action Taken Report

On the resolution of the IQAC Meeting held on 20-09-2021 to implement and the above-mentioned meeting of the IQAC, the following actions were taken.

| S. No. | Decision | Action Taken |
|--------|---|---|
| 1 | Preparation of Classwork for AY 2021-22 | All HOD's Instructed to their Faculty members to get ready with Lesson plans, COs, and learning Notes material for the allotted subjects |
| 2 | Conduction of Faculty and Student Development Programs. | HOD's are directed to organize various Faculty and student development activities and submit Plan of Action. |
| 3 | Choosing of Elective Subjects | HOD's are directed to willing elective subjects data from students and confirmed the Elective subjects |
| 4 | Discussion on MOUs with various MNC'S | MOU with MNC like Datapoint have to be made. |
| 5 | Student Induction Program for Fresher's | Taking Covid SOP into consideration a detailed timetable is prepared for Induction program for 2021 admitted Batch |
| 6 | Student Satisfactory Survey | Not at Conducted |
| 7 | NSS activities on Covid | 4 activities are conducted to create awareness on Covid and NSS volunteers played key roles in creating environment for safety measures for the students and society. |
| 8 | Student Mentoring System | HOD's allotted mentors for all students as per norms. |
| 9 | Alumni meet | HODs are directed to plan for Alumni meet |


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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|---------------------------|--|--------------------------|-----------|
| 1. | Dr. M. Murali Krishna | Principal | Chairman | |
| 2. | Dr. R. Rambabu Reddy | HOD-CSE | IQAC Coordinator | |
| 3. | Mr. D. V. Harsha Vardhan | HOD-ECE | Member | |
| 4. | Mr. P.D. Srinivas | HOD-EEE | Member | |
| 5. | Mr. V. Ravi Kumar | HOD-ME | Member | |
| 6. | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 7. | Mr. P.S.S.K. Sarma | Assoc. Prof. - CSE | Member | |
| 8. | Mr. P. Satish Kumar | NSS Program Officer | Member | |
| 9. | Sri. G. Sai Radha Krishna | Secretary & Correspondent | Management Member | |
| 10. | Mr. C. P. Reddy | CP Reddy Motors | Industrialist | |
| 11. | Dr A Gopichand | Visiting Professor, Swarnandhra Engineering College, Narsapuram. | Academician | |
| 12. | Mr. V. Madhu | Administrative Officer | Member | |
| 13. | Ms. B H Amani | Data Engineer in EDVENSWA | Alumni Member | |
| 14. | Mr. D. Eswar | Student | Student Member | |



Ref. No: RIET/IQAC-CIRCULAR-33/2020-21

Date: 12.04.2021

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 15/04/2021 at 11:00 AM in IQAC chamber to discuss the following agenda.

Agenda:

1. Confirmation of the Minutes of the previous meeting.
2. Research and Development
3. Introduction of new courses.
4. To create awareness on Covid-19 Second Wave.
5. To discuss the objectives set for the Academic year 2021-22.
6. Discuss to conduct workshops for students for Career Development.
7. Quality Enhancements.
8. Encourage faculty to improve organizing skills.
9. Any other item with the permission of chair.

All the members are requested to attend the meeting

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members


Coordinator
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INSTITUTE OF ENGINEERING TECHNOLOGY
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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|-----------------------|------------------------|--------------------------|-------------------|
| 1 | Dr. M Murali Krishna | Principal | Chair-Person | H. Lsh |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | Dr |
| 3 | Mr. C. P. Reddy | Industrialist | Member | C. P. Reddy |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | Ref |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | D. B. Chowdary |
| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | V |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | D. N. Purnima |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | PVR |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | P. Parvathi |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | P. D. Srinivas |
| 11 | Mrs. K.N.V Ramya Devi | Asst. Prof.-CSE | Member | K.N.V. Ramya Devi |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | P. Atcharao |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | BK |
| 14 | Mr. K. Satyanarayana | Librarian | Member | K. Satyanarayana |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | D. Ramana Kumar |
| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member | P. Satish Kumar |



Ref. No: RIET/IQAC-MOM-26/2020-21

Date: 17.04.2021

MINUTES OF MEETING

The IQAC review meeting was held on 15-04-2021 at 11:00 AM in IQAC Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

1. The Minutes of the previous meeting were readout and confirmed
2. It is recommended to conduct awareness program on Covid-19 Second Wave.
3. Faculty were requested to write research papers in quality journals listed in UGC CARE list.
4. Members were discussed to introduce new courses in CSE Dept. i.e. CSE –DS and AIML.
5. Principal instructed to all Departmental HOD's to set departmental objectives for coming Academic year.
6. Recommended to conduct a workshop for III B. Tech students on Time Management.
7. It was suggested that initiative should be taken by the faculty to the forums and committees to organize programmes for students.
8. It is suggested to faculty to conduct various Faculty Development Programmes on department wise.
8. The meeting ended with the vote of thanks.

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members


Coordinator
IQAC
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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|-----------------------|------------------------|--------------------------|----------------------|
| 1 | Dr. M Murali Krishna | Principal | Chair-Person | M. Murali Krishna |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | Dr. R. Rambabu Reddy |
| 3 | Mr. C. P. Reddy | Industrialist | Member | C. P. Reddy |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | R. Srinivas |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | D. B. Chowdary |
| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | V. Ravi Kumar |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | Dr. D. Naga Purnima |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | P. Venkata Ratnam |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | D. Parvathi |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | P. D. Srinivas |
| 11 | Mrs. K.N.V Ramya Devi | Asst. Prof.-CSE | Member | K.N.V. Ramya Devi |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | P. Atcharao |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | B. Koteswara Rao |
| 14 | Mr. K. Satyanarayana | Librarian | Member | K. Satyanarayana |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | D. Ramana Kumar |
| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member | P. Satish Kumar |



Ref. No: RIET/IQAC-CIRCULAR-32/2020-21

Date: 25.01.2021

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 28/01/2021 at 02:30 PM in IQAC chamber to discuss the following agenda.

Agenda:

1. Confirmation of the Minutes of the previous meeting.
2. Research and Development
3. To finalize the B.Tech. End Practical Examinations.
4. To prepare online materials and PPTs.
5. Discuss to conduct a Add on Programme on Web Technologies.
6. To encourage faculty members to register in NPTEL/ MOOC courses.
7. To encourage the faculty in research activities.
8. To organize seminars to enhance soft skills of the students.
9. Any other item with the permission of chair.

All the members are requested to attend the meeting

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members


Coordinator

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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|-----------------------|------------------------|--------------------------|-------------------|
| 1 | Dr. M Murali Krishna | Principal | Chair-Person | H. M |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | R. Reddy |
| 3 | Mr. C. P. Reddy | Industrialist | Member | C.P. Reddy |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | R. Srinivas |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | D. B. Chowdary |
| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | V. Ravi Kumar |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | D. Naga Purnima |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | P. Venkata Ratnam |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | D. Parvathi |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | P. D. Srinivas |
| 11 | Mrs. K.N.V Ramya Devi | Asst. Prof.-CSE | Member | K.N.V Ramya Devi |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | P. Atcharao |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | B. Koteswara Rao |
| 14 | Mr. K. Satyanarayana | Librarian | Member | K. Satyanarayana |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | D. Ramana Kumar |
| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member | P. Satish Kumar |



Ref. No: RIET/IQAC-MOM-25/2020-21

Date: 30.01.2021

MINUTES OF MEETING

The IQAC review meeting was held on 28-01-2021 at 02:30 PM in IQAC Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

1. The Minutes of the previous meeting were readout and confirmed
2. Faculty were requested to write research papers in quality journals listed in UGC CARE list.
3. Principal instructed the HODs of all Departments to initiate the process for preparing the Lab external time tables for all departments.
4. Recommended to Create Awareness to develop e-content by faculty.
5. Recommended to conduct Add on programme for students on Web Technologies.
6. Resolved to register as many candidates as possible for NPTEL/ MOOC courses, from all departments.
7. Encourage Students to improve Leadership skills and Problem-solving skills.
8. The meeting ended with the vote of thanks.

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members


Coordinator
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RAJAMAHENDRAVARAM-533 107. E.G. Dist.



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INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada, Accredited BY NAAC)

BHOOPALAPATNAM, RAJAMAHENDRAVARAM, E.G. Dist., AP, 533107.

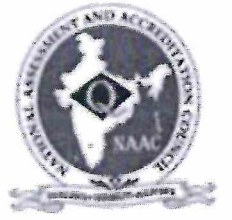
eMail: office@rietjy.co.in

Website: www.rietjy.co.in

Ph: +91 91212 14413



| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|-----------------------|------------------------|--------------------------|-----------|
| 1 | Dr. M Murali Krishna | Principal | Chair-Person | |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | |
| 3 | Mr. C. P. Reddy | Industrialist | Member | |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | |
| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | |
| 11 | Mrs. K.N.V Ramya Devi | Asst. Prof.-CSE | Member | |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | |
| 14 | Mr. K. Satyanarayana | Librarian | Member | |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | |
| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member | |



Ref. No: RIET/IQAC-CIRCULAR-31/2020-21

Date: 05.10.2020

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 08/10/2020 at 11:00 AM in PRINCIPAL chamber to discuss the following agenda

AGENDA:

1. Confirmation of the Minutes of the previous meeting
2. Discuss the progress of online classes
3. Appreciation of work done during online classes
4. Enhancement of internet speed.
5. Discussion on effective utilization ICT tools.
6. Review on Examination pattern during pandemic.
7. Duties of student counselors.
8. Any other item with the permission of chairperson.

All the members are requested to attend the meeting


Coordinator

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members

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| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | R. Rambabu Reddy |
| 3 | Mr. C. P. Reddy | Industrialist | Member | C. P. Reddy |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | R. Srinivas |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | D. B. Chowdary |
| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | V. Ravi Kumar |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | D. N. Purnima |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | P. Venkata Ratnam |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | D. Parvathi |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | P. D. Srinivas |
| 11 | Mrs. K.N.V Ramya Devi | Asst. Prof.-CSE | Member | K.N.V. Ramya Devi |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | P. Atcharao |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | B. Koteswara Rao |
| 14 | Mr. K. Satyanarayana | Librarian | Member | K. Satyanarayana |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | D. Ramana Kumar |
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Ref. No: RIET/IQAC-MOM-24/2020-21

Date: 10.10.2020

MINUTES OF MEETING

The IQAC review meeting was held on 08-10-2020 at 11:00 AM in PRINCIPAL Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

Discussion on the agenda.

1. The minutes of the previous meeting were readout and confirmed.
2. All the faculty members are instructed to use Zoom, Google meet etc. for conducting online classes.
3. The principal appreciated the initiatives taken by faculty regarding online teaching.
4. Resolved to increase the speed of internet connectivity to the computer labs from 30 Mbps to 100 Mbps by BSNL and BLUE NET internet provider.
5. Resolved to encourage faculty members in using ICT tool to enhance the teaching quality.
6. The principal gives guide lines to Faculty members to take precautionary steps to conduct exams in pandemic period.
7. Resolved to assign 20 students' responsibility to each counselor for to solve the problems faced by the students regarding e-learning.
8. The Meeting ended with Vote of thanks.

Coordinator

IQAC
RAJAMAHENDRI
INSTITUTE OF ENGINEERING TECHNOLOGY
BHOOPALAPATNAM.
RAJAMAHENDRAVARAM-533 107. E.G.Dist.

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Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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| 1 | Dr. M Murali Krishna | Principal | Chair-Person | M. Murali |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | R. Rambabu Reddy |
| 3 | Mr. C. P. Reddy | Industrialist | Member | C.P. Reddy |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | R. Srinivas |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | D. B. Chowdary |
| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | V. Ravi Kumar |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | D. N. Purnima |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | P. Venkata Ratnam |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | P. Parvathi |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | P. D. Srinivas |
| 11 | Mrs. K.N.V Ramya Devi | Asst. Prof.-CSE | Member | K.N.V. Ramya Devi |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | P. Atcharao |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | B. Koteswara Rao |
| 14 | Mr. K. Satyanarayana | Librarian | Member | K. Satyanarayana |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | D. Ramana Kumar |
| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member | P. Satish Kumar |



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Date: 03.06.2020

Ref. No: RIET/IQAC-CIRCULAR-29/2020-21

CIRCULAR

It is here by informed to all the staff and students that the Internal Quality Assurance Cell (IQAC) has been reconstituted with the aim of increasing the quality of teaching learning allied processes by adopting innovative met HODs which will help the students to build a successful professional career and the committee members are as follows

| S. No. | Name of the Member | Designation | Designation in Committee |
|--------|-----------------------|------------------------|--------------------------|
| 1 | Dr. M Murali Krishna | Principal | Chair-Person |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator |
| 3 | Mr. C. P. Reddy | Industrialist | Member |
| 4 | Mr. R. Srinivas | HOD-ECE | Member |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member |
| 6 | Mr. V. Ravi Kumar | HOD-ME | Member |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member |
| 11 | Mrs. K.N.V Ramya Devi | Asst. Prof.-CSE | Member |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member |
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| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member |


PRINCIPAL

Copy to:

Honorable Secretary & Correspondent
Coordinator of the committee
All HODs
Individual committee members

PRINCIPAL
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Ref. No: RIET/IQAC-CIRCULAR-30/2020-21

Date: 03.06.2020

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 04/06/2020 at 02:30 PM in IQAC chamber to discuss the following agenda.

Agenda:

1. Confirmation of the Minutes of the previous meeting.
2. Creating awareness to Conducting online classes during Covid-19 Pandemic.
3. Create Awareness and give moral support to Faculty and students to face the challenges in covid-19.
4. Teaching and Learning during this pandemic.
5. Workshops/FDPs/Seminars/Conference for using of ICT Tools.
6. Academic calendar
7. Student Development.
8. Faculty Development.
9. Any other item with the permission of chair.

All the members are requested to attend the meeting

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members

Coordinator
IQAC
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|--------|-----------------------|------------------------|--------------------------|---------------------|
| 1 | Dr. M Murali Krishna | Principal | Chair-Person | M. M. Krishna |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | R. Rambabu Reddy |
| 3 | Mr. C. P. Reddy | Industrialist | Member | C. P. Reddy |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | R. Srinivas |
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| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | V. Ravi Kumar |
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| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | P. Venkata Ratnam |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | D. Parvathi |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | P. D. Srinivas |
| 11 | Mrs. K.N.V Ramya Devi | Asst. Prof.-CSE | Member | K. N. V. Ramya Devi |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | P. Atcharao |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | B. Koteswara Rao |
| 14 | Mr. K. Satyanarayana | Librarian | Member | K. Satyanarayana |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | D. Ramana Kumar |
| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member | P. Satish Kumar |



Ref. No: RIET/IQAC-MOM-23/2020-21

Date: 06.06.2020

MINUTES OF MEETING

The IQAC review meeting was held on 04-06-2020 at 02:30 PM in IQAC Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

1. The Minutes of the previous meeting were readout and confirmed
2. Recommended to Create Awareness to develop e-content by faculty.
3. Recommended to conduct online program by Dr. M V R Murthy on 06-06-2020 to faculty and students to incorporate moral support during this pandemic Period.
4. Resolved to register as many candidates as possible for NPTEL/ MOOC courses, from all departments.
5. Encourage Staff and students to attend more no of online training programs to improve their skills during this pandemic.
6. There is a change in Regulation, so only an outline has been prepared which is most likely subject to major changes
7. Resolved to conduct revision classes in virtual mode.
8. Resolved to encourage faculty to attend workshop/FDP conducted by eminent institutes/ organizations.
9. The meeting ended with the vote of thanks.

Copy to:

Honorable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members

Coordinator
IQAC
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| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | R. Rambabu Reddy |
| 3 | Mr. C. P. Reddy | Industrialist | Member | C. P. Reddy |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | R. Srinivas |
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Ref. No: RIET/IQAC-CIRCULAR-28/2019-20

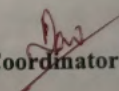
Date: 11.03.2020

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 13/03/2020 at 02:00 PM in Principal chamber to discuss the following agenda

AGENDA:

1. Action taken report on minutes of meeting held on 18/02/2020
2. Physical attendance of staff at college.
3. Schedule for HODs meeting and staff meeting
4. Review on Project Reviews.
5. Review on feedbacks received from various stakeholders.
6. Review on Placement Activities.
7. Review on research work in department wise.
8. Review on admissions for Next Academic Year
9. Review on NAAC SSR submission related work.
10. Any other item with the permission of chair.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | R. Reddy |
| 3 | Mr. C. P. Reddy | Industrialist | Member | C.P. Reddy |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | R. Srinivas |
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| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | D. Naga Purnima |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | P. Venkata Ratnam |
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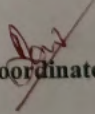
Ref. No: RIET/IQAC-MOM-22/2019-20

Date: 14.03.2020

MINUTES OF MEETING

The IQAC review meeting was held on 13-03-2020 02:00 PM in Principal Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

1. The committee reviewed about the previous meeting.
2. Resolved to prepare the schedule for online class work by HOD's
3. The committee reviewed the feedback form various stakeholders and discuss the necessary measure to improve the quality.
4. The committee reviewed the placement activities and decided to conduct CRT programme for the Next Academic year to increase the number of placements.
5. The committee reviewed the admission process for the AY 2019-20.
6. The chair also strictly instructed and make Necessary arrangements to all HODs to prepare for JNTUK FFC inspection.
7. The Chair strictly instructed all HODs to submit Faculty and other requirements for the Academic Year 2019-20.
8. The committee instruct all HOD's to encourage the students to attend the internships in various organisations.
9. Resolved to conduct the HOD's meeting thrice a week and staff meeting once a week.
10. Resolved to complete NAAC related pending works and assigned targets to all the staff.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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| 6 | Mr. A. Ravindra | HOD-ME | Member | |
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| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | |
| 11 | Mr. M.L.R.D. Prasad | Asst. Prof.-CSE | Member | |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | |
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Ref. No: RIET/IQAC-CIRCULAR-27/2019-20

Date: 10.02.2020

CIRCULAR

It is here by informed to all the staff and students that the **Internal Quality Assurance Cell (IQAC)** has been reconstituted with the aim of increasing the quality of teaching learning allied processes by adopting innovative met HODs which will help the students to build a successful professional career and the committee members are as follows

| S. No. | Name of the Member | Designation | Designation in Committee |
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M. Ach
PRINCIPAL

Copy to:

Honourable Secretary & Correspondent
Coordinator of the committee
All HODs
Individual committee members



RAJAMAHENDRI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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BHOOPALAPATNAM, RAJAMAHENDRAVARAM, AP 533107.

Ph No: 08832006198, E-mail: office@rietrv.co.in, www.rietrv.co.in

Ref. No: RIET/IQAC-CIRCULAR-28/2019-20

Date: 17.02.2020


CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 18/02/2020 at 11:30 AM in Principal chamber to discuss the following agenda

AGENDA:

1. Action taken report on minutes of meeting held on 17/12/2019.
2. Dress Code and ID Cards.
3. Review on Academic Projects.
4. Review on Departmental Association Activities
5. Regular coordinators of EACP subscription.
6. Bus coordinators to monitor on the bus timings.
7. Provision of indoor games like tennikoit, chess
8. Plan of farewell party for IV-year students in the month of April, 2020
9. Review on Annual Alumni Meet 2020
10. Review on Youth Fest and Traditional Event – Sankranti Sambaralu.
11. Conducting college – Tech Fest – RIETTECHNOWIZ-2020
12. Any other item with permission of chair.

All the members are requested to attend the meeting


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|-----------------------|------------------------|--------------------------|--------------------------|
| 1 | Dr. M Murali Krishna | Principal | Chair-Person | <i>M. Murali Krishna</i> |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | <i>R. Rambabu Reddy</i> |
| 3 | Mr. C. P. Reddy | Industrialist | Member | <i>C.P. Reddy</i> |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | <i>R. Srinivas</i> |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | <i>D.B. Chowdary</i> |
| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | <i>V. Ravi Kumar</i> |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | <i>D. Naga Purnima</i> |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | <i>P. Venkata Ratnam</i> |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | <i>D. Parvathi</i> |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | <i>P. D. Srinivas</i> |
| 11 | Mrs. K.N.V Ramya Devi | Asst. Prof.-CSE | Member | <i>K. Ramya Devi</i> |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | <i>P. Atcharao</i> |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | <i>B. Koteswara Rao</i> |
| 14 | Mr. K. Satyanarayana | Librarian | Member | <i>K. Satyanarayana</i> |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | <i>D. Ramana Kumar</i> |
| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member | <i>P. Satish Kumar</i> |



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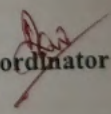
Ref. No: RIET/IQAC-MOM-22/2019-20

Date: 20.02.2020

MINUTES OF MEETING

The IQAC review meeting was held on 18-02-2020 at 11:30 AM in Principal Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

1. Resolved to monitor Dress Code and ID Cards for both staff and students.
2. Resolved to include the modules of lab details, fee concession details, bus transportation details in ECAP.
3. The committee reviewed the academic projects and Seminars.
4. Resolved to establish a separate room for playing indoor games like tennikoit, and chess.
5. The committee instructed all department project coordinators for Smooth running of final year academic projects and seminars.
6. The committee instructed all HODs to plan Departmental Association Activities it contains both Technical and Cultural activities.
7. Resolved to celebrate farewell party for IV-year students in the month of April, 2020
8. Resolved to start work and form different committee for conducting College Tech Fest, RIETTECHNIWIZ-2020 which was planned on 28th March 2020.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|-----------------------|------------------------|--------------------------|-----------|
| 1 | Dr. M Murali Krishna | Principal | Chair-Person | |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | |
| 3 | Mr. C. P. Reddy | Industrialist | Member | |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | |
| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | |
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| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | |
| 11 | Mrs. K.N.V Ramya Devi | Asst. Prof.-CSE | Member | |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | |
| 14 | Mr. K. Satyanarayana | Librarian | Member | |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | |
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Ph No: 08832006198, E-mail: office@rietrvj.co.in, www.rietrvj.co.in

Ref. No: RIET/IQAC-CIRCULAR-26/2019-20

Date: 15.12.2019

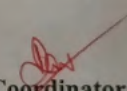
CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 17/12/2019 at 10:30 AM in IQAC chamber to discuss the following agenda

AGENDA:

1. Action taken report on minutes of meeting held on 22/10/2019.
2. Conducting college sports and games for college Fest.
3. Discussion on Sankranti Sambaralu.
4. Increasing the activities under NSS unit.
5. Review of plan of action of Annual Alumni Meet 2020.
6. MOOCs/NPTEL online certificate course.
7. Workshops/FDPs/Seminars/Conferences to be conducted and attended by the faculty.
8. Any other item with permission of chair.

All the members are requested to attend the meeting


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|-----------------------|------------------------|--------------------------|----------------|
| 1 | Dr. R. Rambabu Reddy | Principal in-charge | Chair-Person | |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | |
| 3 | Mr. C. P. Reddy | Industrialist | Member | |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | D. B. Chowdary |
| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | |
| 11 | Mrs. K.N.V Ramya Devi | Asst. Prof.-CSE | Member | |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | |
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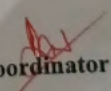
Ref. No: RIET/IQAC-MOM-21/2019-20

Date: 20.12.2019

MINUTES OF MEETING

The IQAC review meeting was held on 17-12-19 at 10:30 AM in IQAC Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

1. Resolved to plan the Sports events and prepare the plan of action and programme schedule for the college Fest proposed to be conducted in the month of March -2020.
2. Resolved to prepare necessary arrangement for Youth Fest and also for the traditional event Sankranti Sambaralu proposed to be conducted in the month of January -2020.
3. Resolved to finalise the date of Annual Alumni meet 2020 and also prepare the detailed program schedule. The attendance strength has been improved by proper communication through social website like Facebook, WhatsApp etc.
4. Resolved to encourage Final Year students to write GATE 2020 Examinations and write MOCK Online Tests every week for good practice. Training and Placement Officer was instructed to plan different training and skill development programs for the final year students to clear all competitive examinations in as easy way.
5. Resolved to register as many candidates (Both students and faculty) as possible for NPTEL/MOOCs online certification course.
6. Resolved to plan and conduct at least one Workshop/Seminar/FDP in each semester.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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|--------|-----------------------|------------------------|--------------------------|-----------|
| 1 | Dr. R. Rambabu Reddy | Principal in-charge | Chair-Person | |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | |
| 3 | Mr. C. P. Reddy | Industrialist | Member | |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | |
| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | |
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| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | |
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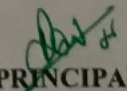
Ref. No: RIET/IQAC-CIRCULAR-28/2019-20

Date: 20.10.2019

CIRCULAR

It is here by informed to all the staff and students that the **Internal Quality Assurance Cell (IQAC)** has been reconstituted with the aim of increasing the quality of teaching learning allied processes by adopting innovative met HODs which will help the students to build a successful professional career and the committee members are as follows

| S. No. | Name of the Member | Designation | Designation in Committee |
|--------|-----------------------|------------------------|--------------------------|
| 1 | Dr. R. Rambabu Reddy | Principal in-charge | Chair-Person |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator |
| 3 | Mr. C. P. Reddy | Industrialist | Member |
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| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member |


PRINCIPAL

Copy to:

Honourable Secretary & Correspondent
Coordinator of the committee
All HODs
Individual committee members



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Ref. No: RIET/IQAC-CIRCULAR-25/2019-20

Date: 20.10.2019


CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 22/10/2019 at 2:30 PM in IQAC chamber to discuss the following agenda

AGENDA:

1. Action taken report on minutes of meeting held on 23/08/2019.
2. Final year projects departments to form project review committee.
3. Placement and training activities.
4. Verification of Internal Marks.
5. All the teaching staff is requested to update attendance registers at regular intervals of time.
6. Details of MOUs
7. Review of orientation program on "Role of Teachers in Quality Enhancement and Accreditation".
8. New Staff recruitment department wise.
9. Women Empowerment and Grievance Redressal Cell Equal Rights.
10. Review of result analysis.
11. Any other item with permission of chair.

All the members are requested to attend the meeting


Coordinator

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Principal
Coordinator of the committee
All HODs
Individual committee members



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| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | |
| 3 | Mr. C. P. Reddy | Industrialist | Member | |
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| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | |
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
Ref. No: RIET/IQAC-MOM-20/2019-20

Date: 26.10.2019

MINUTES OF MEETING

The IQAC review meeting was held on 22-10-19 at 10:30 AM in IQAC Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

1. Resolved to release project review committee list and finalize the list of projects to be done department wise.
2. Resolved to conduct a greater number of programs in industrial practices by experts. Further, suggested to increase the number of campus placements and recruitment drives.
3. Resolved to collect the final year student data for placement drives.
4. Resolved to concentrate more on students who are good at academics. So that these students are well trained to clear the interview round.
5. Resolved that all faculty to update attendance at regular interview of time and release the attendance in the first week of every month. Identify irregular students and warn them.
6. Resolved to have MOUs with Let's learn, Take Off, Yuvan IT labs Private Limited, Yuvan constructions and power technologies private Limited for the beneficiary students to develop their industry interaction.
7. Resolved to take note of staff requirements department wise.
8. Resolved to submit the branch wise analysis and also identify the toppers list and also instructed to improve the individual subject result by all the staff members based on I, II, III B. Tech II Semester was resolved by the JNTUK.
9. Resolved to conduct Faculty meetings on regular basis to keep the faculty updated about developments of IQAC.
10. Resolved to conduct by Women Empowerment and Grievance Redressal Cell "Awareness on Legal rights for women" on 11-11-2019.


Coordinator

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Individual committee members



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| 6 | Mr. V. Ravi Kumar | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | |
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Ref. No: RIET/IQAC-CIRCULAR-26/2019-20

Date: 21.08.2019

CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 23/08/2019 at 10:30 AM in IQAC chamber to discuss the following agenda

AGENDA:

1. Action taken report on minutes of meeting held on 17/06/2019.
2. Review on stakeholder's feedback.
3. Increasing the activities under NSS unit.
4. Enhancement of internet speed.
5. Discussion on effective utilization ICT tools.
6. Review on student students' higher education through career counselling.
7. Review on Result Analysis.
8. Duties of student counsellors.
9. Any other item with the permission of chair.

All the members are requested to attend the meeting


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|--------|------------------------|------------------------|--------------------------|-----------|
| 1 | Dr. V. Lakshminarayana | Principal | Chair-Person | |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | |
| 3 | Mr. C. P. Reddy | Industrialist | Member | |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | |
| 6 | Mr. A. Ravindra | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof. | Member | |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | |
| 11 | Mr. M.L.R.D. Prasad | Asst. Prof.-CSE | Member | |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | |
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Ref. No: RIET/IQAC-MOM-19/2019-20


Date: 23.08.2019

MINUTES OF MEETING

The IQAC review meeting was held on 23-08-19 at 10:30 AM in IQAC Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

Discussion on the agenda.

1. Resolved to conduct remedial or extra classes to improve the pass percentage.
2. Resolved to increase the speed of internet connectivity to the computer labs from 30 mbps to 45 mbps by BSNL and BLUE NET internet provider.
3. Resolved to encourage faculty members in using ICT tool to enhance the teaching quality.
4. Resolved to submit the branch wise analysis and also identify the toppers list of the results of IV B. Tech – II Semester was released department wise.
5. Resolved to assign 20 students' responsibility to each counsellor for collecting fee and to minimize their absence.
6. Resolved to introduce waste management system to maintain the campus dust free and pollution free.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



RAJAMAHENDRI INSTITUTE OF ENGINEERING AND TECHNOLOGY

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Ph No: 08832006198, E-mail: office@rietriy.co.in, www.rietriy.co.in

| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|------------------------|------------------------|--------------------------|---------------|
| 1 | Dr. V. Lakshminarayana | Principal | Chair-Person | |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | |
| 3 | Mr. C. P. Reddy | Industrialist | Member | |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | D.B. Chowdary |
| 6 | Mr. A. Ravindra | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof. | Member | |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | |
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| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | |
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| 15 | Mr. D. Ramana Kumar | T & PO | Member | |
| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member | |



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Ph No: 08832006198, E-mail: office@rietrvj.co.in, www.rietrvj.co.in

Ref. No: RIET/IQAC-CIRCULAR-24/2019-20

Date: 16.06.2019

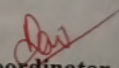
CIRCULAR

All the IQAC members are hereby informed that meeting of IQAC is scheduled on 18/06/2019 at 10:30 AM in IQAC chamber to discuss the following agenda.

Agenda:

1. Teaching and Learning.
2. Workshops/FDPs/Seminars/Conference conducted and attended.
3. Research & Development activities.
4. Co-Curricular and Extra Circular activities.
5. Industry Participation.
6. Department Budget.
7. Placement Activities.
8. Any other item with the permission of chair.

All the members are requested to attend the meeting


Coordinator

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Principal
Coordinator of the committee
All HODs
Individual committee members



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| 4 | Mr. R. Srinivas | HOD-ECE | Member | |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | |
| 6 | Mr. A. Ravindra | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof. | Member | |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | |
| 11 | Mr. M.L.R.D. Prasad | Asst. Prof.-CSE | Member | |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | |
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Ph No: 08832006198, E-mail: office@rietrijy.co.in, www.rietrijy.co.in

Ref. No: RIET/IQAC-MOM-18/2019-20

Date: 18.06.2019

MINUTES OF MEETING

The IQAC review meeting was held on 17-06-19 at 10:30 AM in IQAC Chamber. The following activities were taken up for discussion about present status and any further scope for improvement.

1. Resolved to maintain proper documents for the implemented ICT.
2. Resolved to register as many candidates as possible for NPTEL/ MOOC courses, from all departments.
3. Resolved to prepare plan of action for R19 curriculum.
4. Resolved to maintain records as per the institute requirements.
5. Resolved to conduct remedial classes for slow learners.
6. Resolved to prepare Time Tables and also instruct faculty to prepare course files for the coming semester.
7. Resolved to Plan FDPs/Workshops and submit proposals in the prescribed format.
8. Resolved to encourage faculty to attend workshop/FDP conducted by eminent institutes /organizations.
9. Resolved to increase to number of consultancy projects.
10. Resolved to prepare to plan of action and schedule for co-curricular and extracurricular activities department wise for proper implementation in the college.
11. Resolved to motivate the students to increase the participation rate all the activities.
12. Resolved to motivate the students to increase the participation rate in all the activities
13. Resolved to have industry personal participation in academic institute activities to bridge the gap between industry and institute with guest lecturers by industry experts and MOU for the exchange of knowledge through industry internship, industry projects.
14. Resolved to invite industry experts to teach a few selected topics of curriculum at least one course in the program.
15. Resolved to utilize the amount allocated in the budget to the maximum extent.



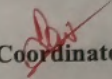
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16. Resolved to review utilization on quarterly basis and to take initiatives to augment the utilization of the budget, if they are lagging behind.
17. Resolved to improve communication skills, aptitude skills of the students and to give more focus on quantitative ability, Logical reasoning, interpersonal skills, English language, Grammar, Vocabulary, Group Discussion and Personal Interviews techniques etc., to improve the students.
18. Resolved to conduct the administrative academic audit and to table the report on next meeting.
19. Resolved to extend the library facility and also to improve the ambience for students preparing for competitive exams.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | D.B. Chenn |
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| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
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| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | K Rao |
| 14 | Mr. K. Satyanarayana | Librarian | Member | |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | |
| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member | |



RAJARAJESHWARI INSTITUTE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE, New Delhi, Affiliated to JYSS & Anna University

BLOCK 40/1000, RAJARAJESHWARI, K. JAYARAM

Ph. No. 08442227195, E-mail: office@riiet.ac.in, www.riiet.ac.in

Ref. No: RIET/IQAC-CIRCULAR-33/2018-19

Date: 28.04.2019

CIRCULAR

IQAC committee meeting is convened on 29-04-2019, at 02:00 pm in the Board Room. All the members shall attend without fail. The list of members of staff is attached here with.

Agenda:

1. Review on previous meeting.
2. Review on feedbacks received from various stakeholders.
3. Review on Academic Projects.
4. Review on Placement Activities.
5. Review on research work in department wise.
6. Review on FDPs.
7. Review on department wise IQAC reports.
8. Review on admissions for Next Academic Year
9. Any other points with the permission of chair.


Coordinator

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Principal
Coordinator of the committee
All HODs
Individual committee members



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Ph No: 08832006198, E-mail: office@rietrij.co.in, www.rietrij.co.in

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| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | |
| 6 | Mr. A. Ravindra | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | |
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| 15 | Mr. D. Ramana Kumar | T & PO | Member | |
| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member | |



Ref. No: RIET/IQAC-MOM-17/2018-19

Date: 29.04.2019

MINUTES OF MEETING

The IQAC review meeting was held on 29-04-2019, at 02.00pm at Board Room.

The following activities were taken up for discussion about present status and any further scope for improvement.

1. The committee reviewed about the previous meeting.
2. The committee reviewed the feedback form various stakeholders and discuss the necessary measure to improve the quality.
3. The committee reviewed the academic project viva-voce examinations for IV B. Tech Students and congratulate PRC committee of all the departments.
4. The committee reviewed the placement activities and decided to conduct CRT programme for the Next Academic year to increase the number of placements.
5. The committee decided to conduct FDPs on Recent Trends in Engineering and Technology.
6. The committee reviewed the IQAC activities department wise.
7. The committee reviewed the admission process for the AY 2019-20.
8. The chair also strictly instructed and make Necessary arrangements to all HODs to prepare for JNTUK FFC inspection.
9. The Chair strictly instructed all HODs to submit Faculty and other requirements for the Academic Year 2019-20.
10. The committee instruct all HOD's to encourage the students to attend the internships in various organisations.
11. The meeting concluded with Vote of Thanks.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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Ref. No: RIET/IQAC-CIRCULAR-23/2018-19

Date: 26.02.2019

CIRCULAR

IQAC committee meeting is convened on 28-02-2019, at 03:00 pm in the Board Room. All the members shall attend without fail. The list of members of staff is attached here with.

Agenda:

1. Review on previous meeting.
2. Review on Departmental Association Activities
3. Review on Academic Projects.
4. Review on I Mid exams and syllabus Coverage.
5. Review on Remedial Classes
6. Encourage industrial visits.
7. Review on admissions for Next Academic Year
8. Any other points with the permission of chair.


Coordinator

Copy to:

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Principal
Coordinator of the committee
All HODs
Individual committee members



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Ref. No: RIET/IQAC-MOM-17/2018-19

Date: 28.02.2019

MINUTES OF MEETING

The IQAC review meeting was held on 28-02-2019, at 03.00pm at Board Room.

The following activities were taken up for discussion about present status and any further scope for improvement.

1. The committee reviewed about the previous meeting.
2. The committee reviewed department wise syllabus coverage and satisfied.
3. The committee instructed all faculties to conduct Bridge courses for next semester.
4. The committee instructed all department project coordinators for Smooth running of final year academic projects and seminars.
5. The committee instruct all HOD's to conduct remedial classes for slow learners.
6. The committee instruct all HOD's to get approvals from reputed industries for industrial visits.
7. The committee instructed NSS officer to conduct various NSS activities in surrounding villages.
8. The meeting concluded with Vote of Thanks.


Coordinator

Copy to:

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Principal
Coordinator of the committee
All HODs
Individual committee members



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Ref. No: RIET/IQAC-CIRCULAR-22/2017-18

Date: 26.12.2018

CIRCULAR

IQAC committee meeting is conducted on 29-12-2018, at 02:00 pm in the Board Room. All the members shall attend without fail. The list of members of staff is attached here with.

Agenda:

1. Review on previous meeting.
2. Review on Projects
3. Review on Bridge Course.
4. Department wise evaluation report.
5. Review about SERB Proposals
6. Any other points with the permission of chair.


Coordinator

Copy to:

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Principal
Coordinator of the committee
All HODs
Individual committee members



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Ref. No: RIET/IQAC-MOM-17/2017-18

Date: 29.12.2018

MINUTES OF MEETING

The IQAC review meeting was held on 29-12-2018, at 02.00pm at Board Room.

The following activities were taken up for discussion about present status and any further scope for improvement.

1. The committee reviewed Syllabus Coverage and satisfied.
2. The committee reviewed Student Projects and satisfied.
3. The committee instruct all HODs to encourage the students to participate in Seminars workshops etc.
4. The committee reviewed the Workshops and seminars details of all departments and instructed to submit IQAC coordinator Dr. R. Rambabu Reddy.
5. IQAC coordinator Dr. R. Rambabu Reddy distributed department evaluation reports to all HODs and instructed to submit on or before 03-01-2019.
6. The meeting concluded with Vote of Thanks.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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| 6 | Mr. A. Ravindra | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | |
| 11 | Mr. M.L.R.D. Prasad | Asst. Prof.-CSE | Member | |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | |
| 14 | Mr. K. Satyanarayana | Librarian | Member | |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | |
| 16 | Mr. P. Satish Kumar | NSS Program Officer | Member | |



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BHOOPALAPATNAM, RAJAMAHENDRAVARAM, AP 533107.

Ph No: 08832006198, E-mail: office@rietrv.co.in, www.rietrv.co.in

Ref. No: RIET/IQAC-CIRCULAR-21/2018-19

Date: 08.10.2018

CIRCULAR

IQAC committee meeting is convened on 10-10-2017, at 02:00 pm in the Board Room. All the members shall attend without fail. The list of members of staff is attached here with.

Agenda:

1. Review on previous meeting.
2. Appreciation of NAAC Team for Successful completion of NAAC Inspection.
3. Review on Syllabus Coverage.
4. Review on I Mid Marks
5. Review on Remedial Classes
6. Review on Projects Training
7. SERB Proposals
8. Any other points with the permission of chair.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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Ph No: 08832006198, E-mail: office@rietrijy.co.in, www.rietrijy.co.in

| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|------------------------|------------------------|--------------------------|-----------|
| 1 | Dr. V. Lakshminarayana | Principal | Chair-Person | |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | |
| 3 | Mr. C. P. Reddy | Industrialist | Member | |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | |
| 6 | Mr. A. Ravindra | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | |
| 11 | Mr. M.L.R.D. Prasad | Asst. Prof.-CSE | Member | |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | |
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Ph No: 08832006198, E-mail: office@rietjy.co.in, www.rietjy.co.in

Ref. No: RIET/IQAC-MOM-16/2018-19

Date: 11.08.2018

MINUTES OF MEETING

The IQAC review meeting was held on 10-10-2018, at 02.00pm at Board Room.

The following activities were taken up for discussion about present status and any further scope for improvement.

1. The members reviewed about the previous meeting.
2. The Appreciate NAAC Team for Successful completion of NAAC Inspection.
3. The committee decided to establish Atal Incubation Centre in the college.
4. The committee reviewed the syllabus coverage and satisfied.
5. The committee reviewed the I Mid Examination marks.
6. The committee reviewed the sports activities and appreciated Physical Director.
7. The committee instructed the all-faculty members to prepare Budget Proposals for workshops/Seminars and instruct to submit on or before 25-10-2018 to their respective HODs.
8. The committee instructed all HODs to submit these proposals in SERB website.
9. The committee concluded Vote of Thanks


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | |
| 3 | Mr. C. P. Reddy | Industrialist | Member | |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | |
| 6 | Mr. A. Ravindra | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
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Ref. No: RIET/IQAC-CIRCULAR-20/2018-19

Date: 03.08.2018

CIRCULAR

IQAC committee meeting is convened on 06-08-2018, at 12:00 pm in the principal office. All the members shall attend without fail. The list of members of staff is attached here with.

Agenda:

1. Review on previous meeting.
2. Appreciate the NAAC Team.
3. Result analysis.
4. Review on 1st semester Syllabus Coverage.
5. About co-curricular activities.
6. Review on placements of previous academic year.
7. About on-job training and Internships.
8. Review on Bridges course.
9. Any other points with the permission of chair.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|------------------------|------------------------|--------------------------|-----------|
| 1 | Dr. V. Lakshminarayana | Principal | Chair-Person | |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | |
| 3 | Mr. C. P. Reddy | Industrialist | Member | |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | |
| 6 | Mr. A. Ravindra | HOD-ME | Member | |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | |
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Ph No: 08832006198, E-mail: office@rietrij.co.in, www.rietrij.co.in

Ref. No: RIET/IQAC-MOM-16/2017-18

Date: 06.08.2018

MINUTES OF MEETING

The IQAC review meeting was held on 06-08-2017, at 12.00pm at Board Room.

The following activities were taken up for discussion about present status and any further scope for improvement.

1. The members reviewed about the previous meeting.
2. The committee reviewed the IQAC files all departments and suggested to prepare for 2018-19 A.Y.
3. The committee instructed all HODs to conduct two workshops and two seminars in this A.Y
4. The committee instructed NSS officer to organize more number of programs in nearby villages.
5. The committee reviewed the Annual Placement Report of 2017-18, and instructed the TPO to consult various companies for campus placement drive.
6. The committee reviewed the result analysis, and instructed all HODs to submit the suggestions to improve the pass percentage of this semester.
7. The committee reviewed the activities of the industries with which college has MOUs.
8. The committee reviewed the bridge course documents and satisfied.
9. The meeting concluded with vote of thanks.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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| S. No. | Name of the Member | Designation | Designation in Committee | Signature |
|--------|------------------------|------------------------|--------------------------|-----------|
| 1 | Dr. V. Lakshminarayana | Principal | Chair-Person | |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | |
| 3 | Mr. C. P. Reddy | Industrialist | Member | |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | |
| 6 | Mr. A. Ravindra | HOD-ME | Member | |
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Ref. No: RIET/IQAC-CIRCULAR-18/2018-19

Date: 11.06.2018

CIRCULAR

It is here by informed to all the staff and students that the Internal Quality Assurance Cell (IQAC) has been reconstituted with the aim of increasing the quality of teaching learning allied processes by adopting innovative met HODs which will help the students to build a successful professional career and the committee members are as follows

| S. No. | Name of the Member | Designation | Designation in Committee |
|--------|------------------------|------------------------|--------------------------|
| 1 | Dr. V. Lakshminarayana | Principal | Chair-Person |
| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator |
| 3 | Mr. C. P. Reddy | Industrialist | Member |
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PRINCIPAL

Copy to:

Honourable Secretary & Correspondent
Coordinator of the committee
All HODs
Individual committee members



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Ref. No: RIET/IQAC-CIRCULAR-19/2018-19

Date: 12.06.2018

CIRCULAR

The meeting IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of meeting:

Date: 13-06-2018

Time: 02:00 pm

Venue: Board Room

All the members shall attend without fail.

Agenda:

1. Review on SSR
2. Review on feedbacks received from various stake holders.
3. Modifications of website.
4. NAAC peer team inspection.
5. Review on department wise IQAC reports.
6. Any other points with the permission of the chair.


Coordinator

Copy to:

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Principal
Coordinator of the committee
All HODs
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| 2 | Dr. R. Rambabu Reddy | HOD-CSE | Coordinator | Dr. R. Rambabu Reddy |
| 3 | Mr. C. P. Reddy | Industrialist | Member | C.P. Reddy |
| 4 | Mr. R. Srinivas | HOD-ECE | Member | R. Srinivas |
| 5 | Mr. D. B. Chowdary | HOD-EEE | Member | D. B. Chowdary |
| 6 | Mr. A. Ravindra | HOD-ME | Member | A. Ravindra |
| 7 | Dr. D. Naga Purnima | HOD-S&H | Member | D. N. Purnima |
| 8 | Mr. P Venkata Ratnam | Asoc. Prof.-ECE | Member | P. Venkata Ratnam |
| 9 | Mrs. D. Parvathi | Asst. Prof.-ECE | Member | D. Parvathi |
| 10 | Mr. P. D. Srinivas | Asst. Prof.-EEE | Member | P. D. Srinivas |
| 11 | Mr. M.L.R.D. Prasad | Asst. Prof.-CSE | Member | M.L.R.D. Prasad |
| 12 | Mr. P. Atcharao | Asst. Prof.-ME | Member | P. Atcharao |
| 13 | Mr. B. Koteswara Rao | Administrative Officer | Member | B. Koteswara Rao |
| 14 | Mr. K. Satyanarayana | Librarian | Member | K. Satyanarayana |
| 15 | Mr. D. Ramana Kumar | T & PO | Member | D. Ramana Kumar |
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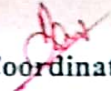
Ref. No: RIET/IQAC-MOM-15/2018-19

Date: 14.06.2018

MINUTES OF MEETING

The IQAC review meeting was held on 13-06-18. The following activities were taken up for discussion about present status and any further scope for improvement.

1. The committee reviewed and satisfied with the progress of NAAC work.
2. The Chair also strictly instructed and makes necessary arrangements to all HODs and Faculty to prepare for NAAC peer team inspection on 23-06-2018 & 24-06-2018.
3. The committee suggested the departments to conduct workshops on latest trends in engineering and technology.
4. The committee suggested all HODs to conduct at least 2 workshops & 2 Seminars for this academic year.
5. The committee reviewed the feedback received from the stakeholders and decided to implement necessary corrective actions.
6. The committee suggested the modifications to revamp the college website
7. The committee reviewed the all departments IQAC reports and suggested some modifications.
8. The meeting concluded with vote of thanks.


Coordinator

Copy to:

Honourable Secretary & Correspondent
Principal
Coordinator of the committee
All HODs
Individual committee members



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